

Dear Shareholder,

Sub: **SEBI Circulars No: SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021, SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 and SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/65 dated May 18, 2022**

In case you are holding shares in our Company in physical mode, you may kindly avail the following services as per your requirements.

Requirement	Action to be taken	Form No. and Name	Download
a. In case of major mismatch in the signature of the shareholder as available with the company and the present signature. b. In case signature is not available with the Company	Please furnish original cancelled cheque and the Banker's attestation of the signature as per Form ISR-2	ISR-2  Confirmation of signature of securities holder by the banker	<a href="#">Click here to download</a>
For furnishing Nomination Details	Furnish Form SH-13.  Either through hard copy by physically signing and sending it to Company's Corporate office or through electronic mode by digitally signing and sending it to the following mail ID:  <a href="mailto:Investors_grievances@ramcoind.com">Investors_grievances@ramcoind.com</a>	SH-13  Nomination Form	<a href="#">Click here to download</a>

For furnishing declaration for not to have nominee	<p>Furnish Form ISR-3</p> <p>Either through hard copy by physically signing and sending it to Company's Corporate office or through electronic mode by digitally signing and sending it to the following mail ID:</p> <p><a href="mailto:Investors_grievances@ramcoind.com">Investors_grievances@ramcoind.com</a></p>	<p>ISR-3</p> <p>Declaration Form for opting-out of Nomination</p>	<a href="#">Click here to download</a>
For changing the Nomination details registered with the Company	<p>Furnish Form SH-14</p> <p>Either through hard copy by physically signing and sending it to Company's Corporate office or through electronic mode by digitally signing and sending it to the following mail ID:</p> <p><a href="mailto:Investors_grievances@ramcoind.com">Investors_grievances@ramcoind.com</a></p>	<p>SH-14</p> <p>Cancellation or Variation of Nomination</p>	<a href="#">Click here to download</a>
For cancellation and opting out of Nomination details registered with the Company	<p>Furnish Forms SH-14 and ISR-3</p> <p>Either through hard copy by physically signing and sending it to Company's Corporate office or through electronic mode by digitally signing and sending it to the following mail ID:</p> <p><a href="mailto:Investors_grievances@ramcoind.com">Investors_grievances@ramcoind.com</a></p>	<p>a. SH-14 Cancellation or variation of Nomination</p> <p>b. ISR-3 Declaration Form for opting-out of Nomination</p>	<p><a href="#">Click here to download</a></p> <p><a href="#">Click here to download</a></p>

<p>For Updating</p> <ul style="list-style-type: none"> <li>a. PAN</li> <li>b. Postal Address</li> <li>c. Bank Details</li> <li>d. E-mail address</li> <li>e. Signature</li> <li>f. Mobile Number</li> <li>g. Demat Account Details</li> </ul>	<p>Furnish Form ISR-1 and comply with the applicable conditions to your requirement.</p> <p>Either through hard copy by physically signing and sending it to Company's Corporate office or through electronic mode by digitally signing and sending it to the following mail ID:</p> <p><a href="mailto:Investors_grievances@ramcoind.com">Investors_grievances@ramcoind.com</a></p>	<p>ISR-1</p> <p>Request for registering PAN, KYC details or Changes / updation thereof</p>	<p><a href="#">Click here to download</a></p>
<p>For requesting issue of Duplicate Certificate and other service Requests</p>	<p>Furnish Form ISR-4 and comply with the applicable conditions to your requirement.</p> <p>Either through hard copy by physically signing and sending it to Company's Corporate office or through electronic mode by digitally signing and sending it to the following mail ID:</p> <p><a href="mailto:Investors_grievances@ramcoind.com">Investors_grievances@ramcoind.com</a></p>	<p>ISR-4</p> <p>Request for issue of Duplicate Certificate and other service requests</p>	<p><a href="#">Click here to download</a></p>

Transmission Request Form	The format of the form to be filled by nominee/claimant/legal heir while requesting transmission of securities	ISR-5  Request for Transmission of Securities by Nominee or Legal Heir  (For transmission of securities on death of the sole holder)	<a href="#">Click here to download</a>
---------------------------	--	--	--

In case you are holding shares in our company in dematerialized mode, the forms are to be submitted to your depository participant, where you are holding your demat account.